

# Ennerdale and Kinniside Parish Council

Clerk: Mrs J Coltman

## **AGENDA ITEM REQUEST FORM**

This form is for the use of members of the Council only. If there are any sections that you are unclear about, leave blank – return to Email [clerk@eandkpc.co.uk](mailto:clerk@eandkpc.co.uk)

<b>DATE OF MEETING:</b>	16th May 2023
<b>AGENDA ITEM:</b> Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Cllrs to do. “To decide...”, “To note...” “To review...”	
To Consider Signing the Council up to the Civility and Respect Pledge	
<b>BACKGROUND INFORMATION:</b> Insert as much information as possible so that Cllrs have the detail that they need in order to make an informed decision. Continue on a separate sheet if necessary.	
The National Association of Local Councils (NALC) believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.	
By our Council signing up to the civility and respect pledge we are demonstrating that our Council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
<b>BACKGROUND DOCUMENTS:</b> Insert names of documents to be sent out with the meeting papers. (These papers must be hyperlinked to or submitted with this form)	
<a href="https://www.slcc.co.uk/news-publications/civility-respect-pledge/">https://www.slcc.co.uk/news-publications/civility-respect-pledge/</a>	
<b>COSTS:</b> Insert detail of costs associated with the decision that you are asking the council to make. Remember that there may be indirect costs such as officer time or VAT which cannot be reclaimed.	
Normal PC business costs	
<b>BUDGET:</b> Detail which budget the expenditure is to be made from	
None required	
<b>LEGAL POWER:</b>	
Local Government Act 1972 S111	
<b>RECOMMENDATION:</b> Insert the resolution that you are seeking i.e. “to resolve to...” “to note that ...”	
The Council sign up to the civility and respect pledge	
<b>PLEASE NOTE:</b> Agenda item requests; these must be received by the Proper officer at least 7 days prior to the meeting you request it be discussed at.	
<b>Agenda Item Number: 22</b>	

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## Motions and amendments flowchart

